

**PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2023**

## PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC

### TABLE OF CONTENTS

	Page
Independent Auditor's Report	1
Statement of Operations	3
Statement of Changes in Fund Balances	4
Statement of Financial Position	5
Statement of Cash Flows	6
Notes to the Financial Statements	7
Additional Information	10

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
Quebec Council - PSAC Executive Office - Quebec

### *Opinion*

We have audited the financial statements of Public Service Alliance of Canada - Quebec (the Organization), which comprise the statement of financial position as at December 31, 2023, and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

**Marcil Lavallée**

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**MOORE**  
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As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Marcil Lavallée*

Chartered Professional Accountants, Licensed Public Accountants

Ottawa, Ontario  
June 10, 2024

# PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC

## STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2023

3

	General Fund	Reserve Fund	2023 Total	2022 Total
<b>REVENUES</b>				
Contribution - PSAC (Schedule A)	\$ 382,143	\$ 3,571	\$ 385,714	258,124
Grant - FTQ	-	153,159	153,159	44,926
Grant - Laval Tourism	-	-	-	8,366
	<b>382,143</b>	<b>156,730</b>	<b>538,873</b>	<b>311,416</b>
<b>EXPENSES</b>				
Contributions - regional budget	147,287	3,805	151,092	138,271
Contributions - national budget	131,105	-	131,105	29,432
Reimbursement of lost wages	-	130,137	130,137	30,722
Transportation, accommodation and meals	31,553	67,066	98,619	40,099
Office expenses	33,472	-	33,472	31,027
Donations	12,422	-	12,422	7,750
Professional fees	39,128	-	39,128	50,523
Amortization of capital assets	23,791	-	23,791	-
	<b>418,758</b>	<b>201,008</b>	<b>619,766</b>	<b>327,824</b>
	<b>(36,615)</b>	<b>(44,278)</b>	<b>(80,893)</b>	<b>(16,408)</b>
<b>OTHER REVENUES</b>				
Interest	57,858	-	57,858	14,457
Sponsorships	13,980	-	13,980	-
Miscellaneous	5,741	-	5,741	5,365
Promotion	5,000	-	5,000	-
	<b>82,579</b>	<b>-</b>	<b>82,579</b>	<b>19,822</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>				
	\$ 45,964	\$ (44,278)	\$ 1,686	\$ 3,414

**PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC**

**STATEMENT OF CHANGES IN FUND BALANCES**

**FOR THE YEAR ENDED DECEMBER 31, 2023**

4

	<b>General Fund</b>	<b>Reserve Fund</b>	<b>2023 Total</b>	<b>2022 Total</b>
<b>BALANCE, BEGINNING OF YEAR</b>	\$ 685,164	\$ 55,600	\$ 740,764	\$ 737,350
Excess (deficiency) of revenues over expenses	45,964	(44,278)	1,686	3,414
<b>BALANCE, END OF YEAR</b>	\$ 731,128	\$ 11,322	\$ 742,450	\$ 740,764

# PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC

## STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2023

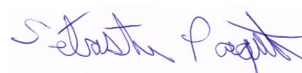
5

	2023	2022
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 1,081,662	\$ 463,904
Contributions receivable	76,343	12,758
Term deposit, 2.99%, matured in May 2023	-	500,000
	1,158,005	976,662
<b>CAPITAL ASSETS (Note 3)</b>	134,818	-
	\$ 1,292,823	\$ 976,662
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities	\$ 512,165	\$ 204,087
Deferred contributions (Note 4)	38,208	31,811
	550,373	235,898
<b>FUND BALANCES</b>		
General Fund	731,128	685,164
Internally restricted - Reserve Fund	11,322	55,600
	742,450	740,764
	\$ 1,292,823	\$ 976,662

ON BEHALF OF THE BOARD



Regional Executive Vice-President for  
Quebec



Chairman of the Finance Committee

# PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2023

6

	2023	2022
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	\$ 1,686	\$ 3,414
<b>Adjustment for:</b>		
Amortization of capital assets	23,791	-
	<b>25,477</b>	<b>3,414</b>
<b>Net change in non-cash items related to operating activities:</b>		
Contributions receivable	(63,585)	21,274
Accounts payable and accrued liabilities	308,078	26,998
Deferred contributions	6,397	14,441
	<b>250,890</b>	<b>62,713</b>
	<b>276,367</b>	<b>66,127</b>
<b>INVESTING ACTIVITIES</b>		
Variation of term deposit	500,000	(500,000)
Acquisition of capital assets	(158,609)	-
	<b>341,391</b>	<b>(500,000)</b>
<b>INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>617,758</b>	<b>(433,873)</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>463,904</b>	<b>897,777</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>\$ 1,081,662</b>	<b>\$ 463,904</b>

Cash and cash equivalents consist of cash.

# PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC

## NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2023

7

### 1. DESCRIPTION OF THE UNION

The Public Service Alliance of Canada - Quebec (PSAC - Quebec) represents its members located in the province of Quebec, except for the Outaouais region, as their bargaining agent in the negotiation of collective agreements. The PSAC is a labour organization and is therefore exempt from income tax.

### 2. SIGNIFICANT ACCOUNTING POLICIES

The Organization applies the Canadian accounting standards for not-for-profit organizations.

#### **Use of estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the amounts recognized as revenues and expenses for the periods covered. Actual results may differ from these estimates. The main estimates relate to the useful life of the capital assets for the calculation of the amortization and to the valuation of the accrued liabilities.

#### **Revenue recognition**

The Organization follows the deferral method of accounting for revenues. Restricted revenues are recognized as revenues in the year in which the related expenses are incurred. Interest income and other revenues are recognized once earned.

#### **Contribution receivable**

A contribution receivable is recognized as an asset when the amount to be received can be reasonably estimated and ultimate collection is reasonably assured.

#### **Capital assets**

Capital assets are accounted for at cost. Amortization is calculated using the diminishing balance method at the rate of 30%.

#### **Fund accounting**

The General Fund reports on the membership and administrative activities of PSAC - Quebec.

The Reserve Fund accounts for restricted revenues used for various purposes such as health and safety training, as well as the FTQ College Union Training Fund to increase the leadership skills of participants.

# PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC

## NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2023

8

### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Financial instruments

##### *Initial measurement*

The Organization initially measures its financial assets and liabilities originated or exchanged in arm's length transactions at fair value. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the Organization is in the capacity of management, are initially measured at cost.

##### *Subsequent measurement*

The Organization subsequently measures all its financial assets and liabilities at cost or amortized cost.

Financial assets measured at amortized cost include cash and contributions receivable.

##### *Impairment*

For financial assets measured at cost or amortized cost, the Organization determines whether there are indications of possible impairment. When there are, and the Organization determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in operations. If the indicators of impairment have decreased or no longer exist, the previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in operations.

##### *Transaction costs*

Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in operations in the period incurred. Transaction costs related to financial instruments originated or exchanged in an arm's length transaction that are subsequently measured at amortized cost are recognized in the original cost of the instrument. When the instrument is measured at amortized cost, transaction costs are recognized in operations over the life of the instrument using the straight-line method.

#### Cash and cash equivalents

The Organization's policy is to present bank balances, including bank indebtedness with balances that can fluctuate from being positive to overdrawn, under cash and cash equivalents.

# PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC

## NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2023

9

### 3. CAPITAL ASSETS

	2023		2022	
	Cost	Accumulated amortization	Net book value	Net book value
Vehicle	\$ 158,609	\$ 23,791	\$ 134,818	\$ -

### 4. DEFERRED CONTRIBUTIONS

Variations in deferred contributions are as follows:

	2023		2022	
Balance, beginning of year	\$	31,811	\$	17,370
Plus: Amount granted during the year		392,111		272,565
Less: Amount recognized as revenue in the year		(385,714)		(258,124)
Balance, end of year	\$	38,208	\$	31,811

The deferred contributions are from the Public Service Alliance of Canada.

### 5. FINANCIAL INSTRUMENTS

#### Credit risk

Credit risk is the risk that one party to a financial asset will cause a financial loss for the Organization by failing to discharge an obligation. The Organization's credit risk is mainly related to the contributions receivable.

The Organization provides credit to its clients in the normal course of its operations. It carries out, on a continuing basis, credit checks on its clients and maintains provisions for contingent credit losses which, once they materialize, are consistent with management's forecasts. The Organization is not exposed to any significant risk with respect to any individual client or counterparty.

### 6. ECONOMIC DEPENDENCE

Revenues are derived primarily from contributions from the Public Service Alliance of Canada (PSAC). The economic dependence results from the fact that viability would be affected by the loss of these revenues.

# PUBLIC SERVICE ALLIANCE OF CANADA - QUEBEC

## ADDITIONAL INFORMATION

FOR THE YEAR ENDED DECEMBER 31, 2023

10

	General Fund	Reserve Fund	2023 Total	2022 Total
<b>SCHEDULE A - CONTRIBUTION - PSAC</b>				
Regional budget				
- General operating budget	\$ 168,863	\$ -	\$ 168,863	168,863
- Political actions	63,630	-	63,630	33,000
	<b>232,493</b>	<b>-</b>	<b>232,493</b>	<b>201,863</b>
National budget				
- Donation - Strike of the public sector	100,000	-	100,000	-
- Women's Committee	20,000	-	20,000	20,142
- Area Councils	17,048	-	17,048	20,578
- Human Rights Committee	5,553	-	5,553	500
- Communications	5,000	-	5,000	5,000
- Health and Safety Committee	-	3,571	3,571	3,571
- Youth Committees	2,049	-	2,049	6,470
	<b>149,650</b>	<b>3,571</b>	<b>153,221</b>	<b>56,261</b>
	<b>\$ 382,143</b>	<b>\$ 3,571</b>	<b>\$ 385,714</b>	<b>\$ 258,124</b>